

MEETING

POLICY AND RESOURCES COMMITTEE

DATE AND TIME

THURSDAY 23RD FEBRUARY, 2017

AT 7.00 PM

VENUE

HENDON TOWN HALL, THE BURROUGHS, LONDON NW4 4BQ

Dear Councillors,

Please find enclosed additional papers relating to the following items for the above mentioned meeting which were not available at the time of collation of the agenda.

Item No	Title of Report	Pages	
1.	BUSINESS PLANNING 2017-20 – APPENDIX F3 – FEES AND CHARGES	3 - 6	

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Private Sector Housing Fees and Charges 2017/18

Description of charge	Unit	Subject to	Current charge	Proposed Charge	Percentage ANDA	TEM 10
		VAT	excluding VAT	excluding VAT		
Licence fee up to 5	Per HMO	VAT not	£1,008.00	£1,167 made up of:	New charging mechanism	
units of accommodation (paper		applicable		Fee1-£563	due R (on the application of Hemmings (t/a Simply	
application) for 5 years				Fee 2-£604.	Pleasure Ltd) and others) v	
, , , , , , , , , , , , , , , , , , , ,					Westminster City Council	
					[2015] UKSC 25	
Assisted Licence fee	Per HMO	VAT not applicable	£1,202.00	£1,276 made up of:	New charging mechanism due <i>R</i> (on the application of	
up to 5 units of accommodation (paper		арріїсаріє			Hemmings (t/a Simply	
application) for 5 years					Pleasure Ltd) and others) v	
, .					Westminster City Council	
					[2015] UKSC 25	
				Fee1-£672	_	
Licence foo un to E	Per HMO	VAT not	£958.00	Fee 2-£604 £1,147 made up of	New charging mechanism	
Licence fee up to 5 units of	L EI HIVIO	applicable	230.00	E1,147 made up of	due R (on the application of	
accommodation (on-					Hemmings (t/a Simply	
line application - when					Pleasure Ltd) and others) v	
available) for 5 years					Westminster City Council [2015] UKSC 25	
				Fee1-£530		
A	Devilla) / A T == = 1	04 450 00	Fee 2-£617	New decade and a second and a second	
Assisted Licence fee up to 5 units of	Per HMO	VAT not applicable	£1,153.00	£1,244 made up of	New charging mechanism due <i>R</i> (on the application of	
accommodation					Hemmings (t/a Simply	
(online application-					Pleasure Ltd) and others) v	
when available) for 5 vears					Westminster City Council [2015] UKSC 25	
years				F4 0007	-	
				Fee1-£627 Fee 2-£617	_	
HMO Licensing Fee for	Per HMO	VAT not	£655.00	£760 made up of	New charging mechanism	
a 1 year licence (paper		applicable		·	due R (on the application of	
application)					Hemmings (t/a Simply Pleasure Ltd) and others) v	
					Westminster City Council	
					[2015] UKSC 25	
				Fee1-£563	-	
				Fee 2-£197	1	
HMO Licensing	Per HMO	VAT not	£849.00	£869 made up of	New charging mechanism	
Assisted fee for a 1		applicable			due R (on the application of Hemmings (t/a Simply	
year licence (paper application)					Pleasure Ltd) and others) v	
арричаноп)					Westminster City Council	
					[2015] UKSC 25	
				Fee1-£672	1	
				Fee 2-£197	1	
•	Per HMO	VAT not	£606.00	£ 727 made up of	New charging mechanism	
a 1 year licence (on line application)		applicable			due R (on the application of Hemmings (t/a Simply	
application)					Pleasure Ltd) and others) v	
					Westminster City Council	
					[2015] UKSC 25	
				Fee1-£530]	
				Fee 2- £197		

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Description of charge	Unit	Subject to	Current charge	Proposed Charge	Percentage change
		VAT	excluding VAT	excluding VAT	3
HMO Licensing	Per HMO	VAT not	£800.00	£824 made up of	New charging mechanism
Assisted fee for a 1		applicable	2000.00	202 :	due R (on the application of
year licence (on line					Hemmings (t/a Simply
application)					Pleasure Ltd) and others) v
					Westminster City Council [2015] UKSC 25
					[2013] 0N30 23
				Fee1- £627	
				Fee 2- £197	
Renewal fee up to 5	Per HMO	VAT not	£911.00	£998 made up of	New charging mechanism
units of		applicable			due R (on the application of
accommodation (paper application) for 5 years					Hemmings (t/a Simply Pleasure Ltd) and others) v
application) for 5 years					Westminster City Council
					[2015] UKSC 25
				Fee1- £394	4
				Fee 2- £604	4
Assisted Renewal fee	Per HMO	VAT not	£1,106.00	£1,035 made up of	New charging mechanism
up to 5 units of	. 5. 1 11010	applicable	~1,100.00	21,000 made up of	due R (on the application of
accommodation (paper					Hemmings (t/a Simply
application)for 5 years					Pleasure Ltd) and others) v
					Westminster City Council
					[2015] UKSC 25
				Fee1-£431	
				Fee 2- £604	
Renewal fee up to 5	Per HMO	VAT not	£862.00	£977 made up of	New charging mechanism
units of		applicable			due R (on the application of
accommodation (on-					Hemmings (t/a Simply Pleasure Ltd) and others) v
line application, when introduced) for 5 years					Westminster City Council
introduced, for a years					[2015] UKSC 25
				E 4.0000	
				Fee1-£360	
	D 11140) / A T /	04.050.00	Fee 2- £617	
Assisted Renewal fee up to 5 units of	Per HMO	VAT not applicable	£1,056.00	£ 1,014 made up of	New charging mechanism due <i>R</i> (on the application of
accommodation (on-		арріюшью			Hemmings (t/a Simply
line application, when					Pleasure Ltd) and others) v
introduced)for 5 years					Westminster City Council
					[2015] UKSC 25
				Fee1- £397	-
				Fee 2- £617	+
Renewal fee up to 5	Per HMO	VAT not	New fee	£591 made up of	1 year licences were
units of		applicable			previously adopted for new
accommodation (paper					licence applications but not
application) for 1 year					renewals.
				Fee1- £394	-
				Fee 2- £197	-
Assisted Renewal fee	Per HMO	VAT not	New fee	£628 made up of	1 year licences were
up to 5 units of	I-ei HIVIO	applicable	INCW ICC	Lozo made up oi	previously adopted for new
accommodation (paper					licence applications but not
application)for 1 year					renewals.
				F4 0404	_
				Fee1- £431	_
LIMO L':- '	Dev 1940	\/AT ·	Newton	Fee 2- £197	A con line of the control of the con
HMO Licensing Renewal fee for a 1	Per HMO	VAT not applicable	New fee	£557 made up of	1 year licences were previously adopted for new
year licence (on line		applicable			licence applications but not
application, when					renewals.
introduced)					
				Fee1- £360	1
				Fee 2- £197	1
	i .	·		1	i .

Description of charge	Unit	Subject to VAT	Current charge excluding VAT	Proposed Charge excluding VAT	Percentage change
HMO Licensing Assisted Renewal fee for a 1 year licence (on line application, when introduced)	Per HMO	VAT not applicable	New fee	£ 594 made up of	1 year licences were previously adopted for new licence applications but not renewals.
				Fee1- £397	
				Fee 2- £197	
Each extra unit of accommodation over 5 units (assuming a standard fee is for up to a 5 room HMO)	Per unit	VAT not applicable	£24.00	£25.00	4.17%
Fire risk assessment for standard HMO	Each	VAT applicable	New fee	Up to £400 for a standard HMO plus hourly rate up to £84 for revisits and/or additional advice.	New service to assist landlords in complying with their legal requirements. This is not a service previously provided by LBB or Re.
HMO Licensing refunds	Each			Where a property is no longer licensable or a licence is revoked there is no refund as costs will already have been incurred. A refund will be considered if a property has not been inspected. £62.00 will be retained to cover the Council's administrative costs. After the inspection of the house the HMO inspection service fee or new HMO fee will be charged as appropriate. If any licensing paperwork has been issued there is no refund.	

