

<u>MEETING</u> POLICY AND RESOURCES COMMITTEE
<u>DATE AND TIME</u> THURSDAY 23RD FEBRUARY, 2017 AT 7.00 PM
<u>VENUE</u> HENDON TOWN HALL, THE BURROUGHS, LONDON NW4 4BQ

Dear Councillors,

Please find enclosed additional papers relating to the following items for the above mentioned meeting which were not available at the time of collation of the agenda.

Item No	Title of Report	Pages
1.	BUSINESS PLANNING 2017-20 – APPENDIX F3 – FEES AND CHARGES	3 - 6

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Private Sector Housing Fees and Charges 2017/18

Description of charge	Unit	Subject to VAT	Current charge excluding VAT	Proposed Charge excluding VAT	Percentage change
Licence fee up to 5 units of accommodation (paper application) for 5 years	Per HMO	VAT not applicable	£1,008.00	£1,167 made up of: Fee1-£563 Fee 2-£604.	New charging mechanism due R (on the application of Hemmings (t/a Simply Pleasure Ltd) and others) v Westminster City Council [2015] UKSC 25
Assisted Licence fee up to 5 units of accommodation (paper application) for 5 years	Per HMO	VAT not applicable	£1,202.00	£1,276 made up of: Fee1-£672 Fee 2-£604	New charging mechanism due R (on the application of Hemmings (t/a Simply Pleasure Ltd) and others) v Westminster City Council [2015] UKSC 25
Licence fee up to 5 units of accommodation (on-line application - when available) for 5 years	Per HMO	VAT not applicable	£958.00	£1,147 made up of Fee1-£530 Fee 2-£617	New charging mechanism due R (on the application of Hemmings (t/a Simply Pleasure Ltd) and others) v Westminster City Council [2015] UKSC 25
Assisted Licence fee up to 5 units of accommodation (online application-when available) for 5 years	Per HMO	VAT not applicable	£1,153.00	£1,244 made up of Fee1-£627 Fee 2-£617	New charging mechanism due R (on the application of Hemmings (t/a Simply Pleasure Ltd) and others) v Westminster City Council [2015] UKSC 25
HMO Licensing Fee for a 1 year licence (paper application)	Per HMO	VAT not applicable	£655.00	£760 made up of Fee1-£563 Fee 2-£197	New charging mechanism due R (on the application of Hemmings (t/a Simply Pleasure Ltd) and others) v Westminster City Council [2015] UKSC 25
HMO Licensing Assisted fee for a 1 year licence (paper application)	Per HMO	VAT not applicable	£849.00	£869 made up of Fee1-£672 Fee 2-£197	New charging mechanism due R (on the application of Hemmings (t/a Simply Pleasure Ltd) and others) v Westminster City Council [2015] UKSC 25
HMO Licensing Fee for a 1 year licence (on line application)	Per HMO	VAT not applicable	£606.00	£ 727 made up of Fee1-£530 Fee 2- £197	New charging mechanism due R (on the application of Hemmings (t/a Simply Pleasure Ltd) and others) v Westminster City Council [2015] UKSC 25

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Description of charge	Unit	Subject to VAT	Current charge excluding VAT	Proposed Charge excluding VAT	Percentage change
HMO Licensing Assisted fee for a 1 year licence (on line application)	Per HMO	VAT not applicable	£800.00	£824 made up of	New charging mechanism due <i>R (on the application of Hemmings (t/a Simply Pleasure Ltd) and others) v Westminster City Council [2015] UKSC 25</i>
				Fee1- £627	
				Fee 2- £197	
Renewal fee up to 5 units of accommodation (paper application) for 5 years	Per HMO	VAT not applicable	£911.00	£998 made up of	New charging mechanism due <i>R (on the application of Hemmings (t/a Simply Pleasure Ltd) and others) v Westminster City Council [2015] UKSC 25</i>
				Fee1- £394	
				Fee 2- £604	
Assisted Renewal fee up to 5 units of accommodation (paper application)for 5 years	Per HMO	VAT not applicable	£1,106.00	£1,035 made up of	New charging mechanism due <i>R (on the application of Hemmings (t/a Simply Pleasure Ltd) and others) v Westminster City Council [2015] UKSC 25</i>
				Fee1-£431	
				Fee 2- £604	
Renewal fee up to 5 units of accommodation (on-line application, when introduced) for 5 years	Per HMO	VAT not applicable	£862.00	£977 made up of	New charging mechanism due <i>R (on the application of Hemmings (t/a Simply Pleasure Ltd) and others) v Westminster City Council [2015] UKSC 25</i>
				Fee1-£360	
				Fee 2- £617	
Assisted Renewal fee up to 5 units of accommodation (on-line application, when introduced)for 5 years	Per HMO	VAT not applicable	£1,056.00	£ 1,014 made up of	New charging mechanism due <i>R (on the application of Hemmings (t/a Simply Pleasure Ltd) and others) v Westminster City Council [2015] UKSC 25</i>
				Fee1- £397	
				Fee 2- £617	
Renewal fee up to 5 units of accommodation (paper application) for 1 year	Per HMO	VAT not applicable	New fee	£591 made up of	1 year licences were previously adopted for new licence applications but not renewals.
				Fee1- £394	
				Fee 2- £197	
Assisted Renewal fee up to 5 units of accommodation (paper application)for 1 year	Per HMO	VAT not applicable	New fee	£628 made up of	1 year licences were previously adopted for new licence applications but not renewals.
				Fee1- £431	
				Fee 2- £197	
HMO Licensing Renewal fee for a 1 year licence (on line application, when introduced)	Per HMO	VAT not applicable	New fee	£557 made up of	1 year licences were previously adopted for new licence applications but not renewals.
				Fee1- £360	
				Fee 2- £197	

Description of charge	Unit	Subject to VAT	Current charge excluding VAT	Proposed Charge excluding VAT	Percentage change
HMO Licensing Assisted Renewal fee for a 1 year licence (on line application, when introduced)	Per HMO	VAT not applicable	New fee	£ 594 made up of	1 year licences were previously adopted for new licence applications but not renewals.
				Fee1- £397	
				Fee 2- £197	
Each extra unit of accommodation over 5 units (assuming a standard fee is for up to a 5 room HMO)	Per unit	VAT not applicable	£24.00	£25.00	4.17%
Fire risk assessment for standard HMO	Each	VAT applicable	New fee	Up to £400 for a standard HMO plus hourly rate up to £84 for revisits and/or additional advice.	New service to assist landlords in complying with their legal requirements. This is not a service previously provided by LBB or Re.
HMO Licensing refunds	Each			Where a property is no longer licensable or a licence is revoked there is no refund as costs will already have been incurred.	n/a
				A refund will be considered if a property has not been inspected. £62.00 will be retained to cover the Council's administrative costs. After the inspection of the house the HMO inspection service fee or new HMO fee will be charged as appropriate. If any licensing paperwork has been issued there is no refund.	

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